

StrawberryFields MarketPlace Exhibitors June 17-18, 2022

It's time again to prepare for the Cottage Grove Strawberry Fest and we are excited to invite you to participate in this years' StrawberryFields MarketPlace!



Eligibility

All Strawberry Fest vendors that plan to sell a product must have a valid Minnesota State Tax Identification Number. If you do not have one, one may be applied for by calling Minnesota State Sales Tax and Excise Division at (800) 657-3777 or (651) 296-6181. All vendors must collect and pay sales tax on each taxable sale made at the Strawberry Fest. **A Minnesota form ST-19 must be completed and returned with your application and fee.** It must be completed and returned to us before any sales can be made. The festival reserves the right to review entries and ask a vendor to leave the festival should their behavior be deemed inappropriate by the festival. The Strawberry Fest staff reserves the right to refuse or stop sales or free distribution of products before or during the festival, which it deems inappropriate to the festival.

Vendor Space

The Fest will allot space for each vendor in the designated area of the area that has been deemed appropriate. Payment of the application fee must accompany each application in order to reserve a space. Applicants must supply their own power, electrical cords, tents, tables, chairs, cleanup, safety rope, lighting (if needed) etc. Generators or other portable power supply units need to be stated in this application and may need to be inspected by the State Electrical Inspector. It is the vendor's responsibility to contact the electrical inspector at 651-493-1599, to arrange for an inspection, if required.

When you are filling out your application, please be sure to specify your specific space size requirements. If your set-up runs between sizes, you will need to go with the larger size. Within one week prior to the expo, each registered exhibitor will receive a number along with their assigned space within the mapped area. Remember, if you signed up for a 10x10 space that is the space you will receive. Set-up times will be 2 hours before the fest opens each day. (2-4pm on Friday and from 8-10am on Saturday) There will be individuals available to assist you to your designated area. Location priority will be recorded when the application and check is received.

Vendor Hours

Events at the park will run from 4:00pm to 12:00am on Friday, June 17 and from 10:00am to 12:00am Saturday June 18. StrawberryFields MarketPlace will run **Friday and Saturday** from start to SUNSET as there is no direct pre-existing lighting in the StrawberryFields MarketPlace. Vendors can do only one day (Friday or Saturday) but the price is the same. Vendors are expected to stay set up at least until 5:30pm on Friday and Saturday unless otherwise arranged and welcome to stay after dark if you have your own lighting. Booth sizes are 10x10, 10x20 or 10x30 and you are responsible for your own shelter and power (if needed – generators are allowed but need to be approved ahead of time to properly assign booth locations).

NonProfit Organizations

Charitable and nonprofit organizations may be eligible to receive a discount if they have the proper certifications. A 50% discount will be provided once the application is approved.

Cottage Grove Strawberry Fest
StrawberryFields MarketPlace Exhibitor Application
June 17-18, 2022

*Business/Organization Name: _____

*Contact Person: _____ *Phone # (Cell –contact on event day) _____

*Email _____ Website or customer contact for ads _____

Address _____ City _____ State _____ ZipCode: _____

All communication will be by email except when urgent when you will be texted or called by cell phone.

DESCRIPTION OF PRODUCTS/SERVICES: _____

_Need a **Generator?** _____

	Size	Booth Cost
SPACE SIZE REQUIREMENTS:	() 10 X 10	\$ 125.00 plus
(The fee is non-refundable)	() 10 X 20	\$ 175.00 plus
	() 10 X 30	\$ 225.00 plus

Applications received after June 1, 2022 may not be able to be included on the website or any printed material.

***Applicants must supply their own power, lighting, electrical cords, tents, tables, chairs, cleanup, safety rope, etc. Keep in mind the concessions are set up along the walking path east of the building/shelter.*

I hereby indemnify the "Strawberry Fest" committee and the City of Cottage Grove; and I accept the participant guidelines and requirements included with this application regarding participation in the event.

Confirmation number if paying online: _____
SIGNED _____ DATE _____

Indemnity


To the extent permitted by law, all vendors agree to protect, indemnify, defend and hold harmless, the City of Cottage Grove and their respective volunteers against all claims, losses, damages to persons or property and costs (including attorney's fees), arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy or use of park premises or a part thereof, by vendor, except those claims arising out of the sole negligence or willful misconduct of the Fest volunteers.

Warranties

While the committee of the Strawberry Fest will make every effort to produce a successful festival, they cannot warrant the level of attendance, weather conditions, sales or any circumstances beyond their control.

Online payment is available at http://www.cottagegrovestrawberryfest.com/business_expo.html



Click on the  and complete the info. Enter your confirmation number in the signature block above.

Please mail/email your completed application along with your check and ST-19 (if needed) Form **no later than June 1, 2022 to:** (Make checks payable to: Cottage Grove Strawberry Fest.)

Cottage Grove Strawberry Fest
Attn: StrawberryFields MarketPlace
P.O. Box 512
Cottage Grove, MN 55016

If you should have questions or need more information, please contact Samantha Crabtree at 651-428-1581 or via email bizexpo@cottagegrovestrawberryfest.com or visit www.cottagegrovestrawberryfest.com